



## **Risk Assessment for Dreel Halls following COVID-19 pandemic**

Dreel Halls is owned by our community charity, Anstruther Improvements Association, and run by volunteers.

**Location:** Dreel Halls, High Street West, Anstruther KY10 3DJ

**Access:** Julia Priestley (JP, AIA's Community Development Worker or CDW), Trustees (CP, AS, KA, ER, CM, JG), Volunteers, Contractors (e.g. James Aird & Sons), hall hirers and hall users.

**Capacity without social distancing at Dreel Halls:** whole building 168

**Capacity if hirer wants to apply 2m social distancing rules:**

Lower Hall: 20-30 depending on layout

Upper Hall: 8-11 depending on layout

GF Kitchen: 4

### **Hazard:**

Coronavirus SARS-CoV-2 virus causing COVID-19 disease, from:

- Contaminated floors and surfaces, including door handles, toilets, shared equipment.
- Person-to-person transfer, rising in likelihood with more users/visitors and passing in narrow corridors.
- Increased exposure to the virus during an emergency (e.g. if social distancing breaks down during an emergency evacuation).

### **Control measures:**

1. Hand sanitiser continues to be placed at entry to Dreel Halls and around the building.
2. If hirer wishes to implement a one-way system for entry and exit, this is possible using entry via main entrance and exit via one or both fire exists.
3. Covid hand washing signage continues to be placed at wash basins, advising that hands should be washed in soapy hot water for 20 seconds at frequent intervals.
4. WC, communal areas, halls, kitchens and hard surfaces are to be cleaned with disinfectant on a regular basis.

### **AIA responsibilities:**

- Provide regular cleaning in between hall hires.
- Provide hand sanitiser around the building, including at entry point.
- Provide soap in the WCs.

### **Hirer's responsibilities:**

- Users and hirers of Dreel Halls will be responsible for managing the risk of their activities and should follow any guidance relevant to their sector.
- Users and hirers are responsible for assessing the risk of their own individual activity at the premises.

Scottish guidelines on managing Covid are to stay well and make it safer for everyone by:

- getting your vaccines if offered to ensure you are fully protected
- following the latest guidance if you are feeling unwell with symptoms or have a fever
- socialising in well-ventilated spaces where possible
- wearing a face covering in indoor public places and on public transport
- washing your hands and cleaning surfaces regularly
- knowing how to get the right care, in the right place
- knowing where to get support for your mental health and money worries
- keeping up to date with advice on staying healthy and being prepared for winter

**If someone feels unwell or has Covid symptoms while on-site at Dreel Halls you can get further guidance on what to do here: <https://www.nhsinform.scot/covid-19>**